

# narratives

*lifestyle images and features*

## Narratives Submission Guidelines for Photographers

Our clients want to see images of the highest standard. As a team, we need to collaborate to ensure that we can continue to provide a premium service that we can be proud of.

### Image files

- TIFF format files, alpha-numeric file names ending in .tif
- RGB Adobe 1998 colour profile.
- File sizes of between 47MB and 60MB
- 300 dpi, 24-bit (8 bits per channel)
- Do not use interpolation and Unsharp Masking.
- No layout guides or adjustment layers.
- Colour correct, crop and remove dust spots, trademarks and/or logos from images.
- Metadata (captions) embedded in the IPTC or provided separately.

### Cameras

We accept files from the following digital cameras. 35mm: Canon EOS: 1D(Mk1,2&3), 1DS(Mk1,2,2n&3) 5D, 30-50D; Nikon: D2X(s), D3(x), D200-700 and the Leica M8/9. All medium format backs produce sufficiently high quality images to be accepted by us.

### Scanned files

We only accept digital files from scanned film if they have been drum scanned by a professional scanning house or scanned using the approved desk top film scanners from the following recommended list: Imacon 949, 848, 646, 343; Fuji Lanovia Quattro and Finescan; Creo Eversmart Supreme 11, Eversmart Select 11, IQsmart 1,2,3. If you wish to discuss digitising your archive please contact us for further information.

### Model and Property Releases

Signed releases should be supplied where relevant. The latest releases are available for you to download.

### Delivery of content

Please send your submission clearly labelled, with your name and address and the description of the content on DVD or external hard drive.

Please deliver to:- Library Manager, Narratives Photo Agency, 14 Wells House, Spa Green, Rosebery Avenue, London EC1R 4TR, United Kingdom.

### Feature Submissions

Please place all feature submissions in clearly labelled folders and download and fill out a feature submission sheet. We will require a 100 – 150 word synopsis summarising the feature. Please make sure all text is spell checked and all credits and information are correct. Full text of approximately 1000 words with captions to be supplied as a word doc.

Please do not hesitate to contact us if you need any further submissions information.

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Narratives Feature Submission Form.

Production team information:-

Photographer	
Contact Details	
Email	

Writer	
Contact Details	
Email	

Producer	
Contact Details	
Email	

Stylist	
Contact Details	
Email	

Date Photographed	
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Should any of the above receive commission on single image sales (If yes, please advise)
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Signed .....Date.....

I confirm that the above information is correct and that I own the copyright to the images.

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Property information

Home owners details

Name(s)			
Town			
Country			
Nationality			
Does the owner know the feature is being submitted to Narratives?	YES	/	NO
Do you need to get the owners permission prior to feature sales?	YES	/	NO
Have you asked the owners to sign a Property or Model Release	YES	/	NO

Credit Information

Architect credit?	YES / NO
Decorator credit?	YES / NO
Artist credit?	YES / NO
Other credit?	

Previous Sales History of Feature

Magazine	Publication	Country	Rights Sold	Publication	Date	Exclusive licences
Please list any restrictions if any?						